

State Historical Records Advisory Board

Minutes

The State Historical Records Advisory Board (SHRAB) met on March 2, 2005 at 10:00 a.m. in the Board Room at the Kentucky Department for Libraries and Archives (KDLA). Board members present were: Richard Belding, Coordinator; Barbara Teague, Deputy Coordinator; Dr. Yvonne Baldwin, Morehead State University (MSU); Mary Margaret Bell, Jefferson County Public Schools (JCPS); Rebecca Ryder, University of Kentucky (UK); Mary Winter, Kentucky Historical Society (KHS); and Kent Whitworth (KHS). Also present was Connie Renfroe, Public Records Division Secretary. Not present were: Dr. William Mulligan, Murray State University (Murray SU); Sue Lynn McDaniel, Western Kentucky University (WKU); and Dr. James Greene, Harlan Independent School District.

The minutes of October 26, 2004 were reviewed. Baldwin made a motion to accept the minutes, seconded by Bell. Motion carried unanimously.

Discussion was held on the National Historical Publications and Records Commission's (NHPRC) budget, which was zero-funded in the President's budget. Kathleen Roe, president of Council of State Historical Records Coordinators (COSHRC), sent information to all state historical records coordinators to pass out in their states. Belding mentioned that this information was sent to members of several mailing lists, including SHRAB, Kentucky Council on Archives (KCA), the Friends of Kentucky Public Archives Board, Kentucky Public Library Directors, and the Kentucky Virtual Library. COSHRC is trying to get an idea of the how many communications have occurred with members of Congress. Belding asked Board members that if they had taken any action, such as writing letters or faxes and making phone calls, to please let him know. Belding said it was imperative that communication be made from those institutions that have benefited from NHRPC grants. The Board was given a packet of information from the COSHRC website.

Bell said she sent a message to Senator McConnell and Representative Northup. In her communication with Senator McConnell, she pointed out that she previously worked at the University of Louisville (U of L) and she had assisted him there with his records. She also incorporated this information into a presentation she did at a UK library school class on archives and manuscripts administration. She encouraged those students to write their legislators. Belding said that he planned to get local officials involved at the county level who have been direct or indirect beneficiaries of the \$198,000 NHPRC Grant in 1983, which in turn leveraged the ongoing support for the Local Records Grant Program. Whitworth said that KHS planned to get the leadership of the Education Cabinet involved, especially the Director of Arts and Humanities, Lindy Casebier. Ryder sent an e-mail to UK's library list serve with a reminder that KYVL's planning grant was funded by NHPRC. Baldwin said she was advised by their consultant to do individual actions because MSU has so many issues before the legislature. Further discussion was held on which groups could be targeted for letters of support.

Belding said he had met with Mike Brower, senior producer, Kentucky Educational Television (KET) to discuss the production of the video. Brower suggested that he use a video field trip format, in a half hour program. KET has a video field trip series, in which the producers visit institutions to learn about what and how work is done. Belding said this would be a good opportunity to visit a number of different repositories where Brower could see different kinds of archival resources and be exposed to a number of ways in which people use archival materials at all levels. KET has an editorial staff that can help with script development, if we provide information in draft. KET also has voice staff. SHRAB will commit the remaining 2004 grant money for script development before March 31. Actual production won't start until sometime in the next fiscal year, and funds from the 2005 SHRAB administrative grant will be used to cover that. This will allow SHRAB time to think about repositories, institutions, issues,

and content that we would like to have highlighted in the video. Belding expressed his confidence in Brower. Winter asked who would be providing Brower with content information. Belding said it would start with the SHRAB and then include representation from other constituencies. Winter said that when KHS began its video, it first started with a lot of interviews with staff, then work with story people on a draft, and then production involved setting up a lot of shots, and KHS provided a lot of visual material. It will take some commitment of time, she emphasized. Belding asked that Winter, Greene, Bell and Teague sit on an informal committee to work on the content to be used in production of the video.

Teague talked about the Society of American Archivists (SAA) workshop SHRAB is co-sponsoring using its NHPRC administrative support grant. UK will host this two day workshop on June 9-10, 2005 for the SHRAB. The workshop has room for thirty, with fifteen of those reserved for Kentucky participants until one month prior to the event. In the fall, another workshop will be held.

Teague said she had done some research on the Regrant Program and received information from the NHPRC. The deadline to submit the application is June 1st. She explained what would be involved in applying for the grant. SHRAB will apply for a two year grant. If funded, it will provide Kentucky repositories with the opportunity to apply for small grants which will provide education, processing of records, outreach, infrastructure support, equipment and consultation.

Teague said that Archives Week Committee had not met since October, 2004, but would be meeting in the next month or so. At its October meeting, the Archives Week Committee had agreed on the following themes for Archives Week: "Sense of Place" for 2005; "Family Heritage" for 2006; "Leisure" for 2007; "The 50th Anniversary of the Public Records Act" for 2008; and "Lincoln" for 2009.

Meeting dates for the SHRAB for the remainder of the year are May 24th, August 24th, and October 26th.

Belding asked Board members to review the strategic plan, which will expire at the end of 2005. The plan will have to be renewed.

There being no further business to discuss, the meeting was adjourned.